

Planning Cycle 2022-2023

August 2022 – R12	September 2022 - R01/R13	October 2022 - R02/R14	November 2022 - R03
<ul style="list-style-type: none"> • Allocations published on the website • Subcontract published on the website • WMCA review of main contacts • WMCA request for audited accounts and Statutory accounts • PMR 1 (Lot 7 Only) • WMCA Performance and Destination tracking point • Data review including passed planned end dates • Deadline for reporting your supply chain arrangements for 2022/23 • DPS Stage 1 Submission • Skills Bootcamps data return 	<ul style="list-style-type: none"> • Issue final funding claims • PMR 1 (Lot 7 con) • PMR 1 (Lot 9 Only) • Skills Bootcamps data return 	<ul style="list-style-type: none"> • ILR Hard close 19/10/2022 • Deadline for final funding claims submission • Skills Bootcamps data return 	<ul style="list-style-type: none"> • Preparation for PMR -1 – Grant and Lot 1-5 • Deadline for External Assurance on Subcontracting/supply chain for the 2021/22 funding year • Deadline for submission of spend on Subcontracting/supply chain for the 2021/22 funding year • Achievement rate and destinations review for 2021/22 • WMCA Performance and Destination tracking point • Data review including passed planned end dates • Skills Bootcamps data return
December 2022 - R04	January 2023 - R05	February 2023 - R06	March 2023 - R07
<ul style="list-style-type: none"> • Final funding claims sign off • Reconciliations issued (where applicable) • 2023/24 Delivery plans issued • Skills Bootcamps data return 	<ul style="list-style-type: none"> • Issue mid-year claims • Grant PMR 1 – Including delivery plan reviews • PMR 1 (Lot 1- 5 only) • PMR 2 (Lot 9 Only) • PMR 1 (Skills Bootcamps) • **Issuing of contract for service (ITP) allocations • Skills Bootcamps data return • PMR 2 (Lot 7 Only) 	<ul style="list-style-type: none"> • Deadline for Mid-year claims • Delivery plan submission (Grant only) • Issue indicative allocations for Grant providers for 2023/24 • WMCA Performance and Destination tracking point • Data review including passed planned end dates • Skills Bootcamps data return • Deadline for reporting your mid-year supply chain arrangements for 2022/23 	<ul style="list-style-type: none"> • Skills Bootcamps data return • Issue draft funding rules and annex documents • PMR 1 (Lot 8 Only)
April 2023 - R08	May 2023 – R09	June 2023 - R10	July 2023 - R11
<ul style="list-style-type: none"> • PMR 2 (Skills Bootcamps) • WMCA Review of main contacts • Grant PMR 2 – performance review based on R08 • Delivery plans sign off • Issue draft data and ILR Coding • Issue draft performance management framework 	<ul style="list-style-type: none"> • Issue contract reductions (where applicable) • Issue year-end forecast funding claim – Including CL • Request Community Learning impact evidence • WMCA Performance and Destination tracking point • Data review including passed planned end dates 	<ul style="list-style-type: none"> • Deadline for year-end forecast funding claim – including CL • Deadline for Community Learning impact evidence 	<ul style="list-style-type: none"> • Skills Bootcamps data return • PMR 2 (Lot 8 Only)

**indicative dates

Performance and destination tracking

Review Period	Timeline	Data Baseline
Review 1	November	R03
Review 2	March	R06
Review 3	June	R09
Review 4	September	R12

1. The data forms these management checkpoints will form the basis of conversation at provider reviews
2. The WMCA will review and RAG rate the following information based on ILR data submitted on a monthly basis, the review process however is not solely limited to these:
 - 2.1. Occupancy report (AWS) against delivery plan £/enrolments
 - 2.1.1. Local Authority
 - 2.1.2. Delivery lines in Lots e.g., SWAP, L3 flex, NSF
 - 2.2. Sub-contractor declarations against actuals
 - 2.3. Compliance-related activity if applicable
 - 2.4. Destination and progression data
 - 2.5. Mid-year and End of year claims (March and September only)
 - 2.6. Community learning review
 - 2.7. Return on investment
3. The WMCA will complete a formal report which will be presented to the WMCA Senior management team.

Guidance.

4. Audited and Statutory accounts

- 4.1. Requested each August. This will be for each provider's most recent audited accounts, this will differ for each provider depending on their year-end date. e.g., if their yearend is July, in August '22 we would only expect 20/21 accounts to be available, they would then have 9 months from the year-end date to provide 21/22 accounts.

5. RAG rating

- 5.1. We will require returns based on:

WMCA – Skills Programmes

Planning Calendar – External

Grade	Frequencies
Outstanding	Every 6 months
Good	Every 4 months
Satisfactory	Every 2 months
Inadequate	Every 1 month

ITP - Request for Due diligence returns

6. Returns will be based on RAG grade. Providers will not be expected to return each month unless rated inadequate.

Month of data	Data sent out	Deadline
Aug-22	09/09/2022	23/09/2022
Sep-22	14/10/2022	28/10/2022
Oct-22	11/11/2022	25/11/2022
Nov-22	09/09/2022	23/09/2022
Dec-22	14/10/2022	28/10/2022
Jan-23	11/11/2022	25/11/2022
Feb-23	09/09/2022	23/09/2022
Mar-23	14/10/2022	28/10/2022
Apr-23	11/11/2022	25/11/2022
May-23	09/09/2022	23/09/2022
Jun-23	14/10/2022	28/10/2022
Jul-23	11/11/2022	25/11/2022