`

The purpose of the CRSTS Additional Appendices is to require Business Case authors to provide additional context and evidence, updated plans, strategies and documents and to provide answers to key questions across the five-case model. It is a requirement that this template be completed and submitted.

This appendix is provided as a ‘checklist’ of information which should be provided either in your TAG business case or as separate documents. It is expected that a project will usually have both a TAG business case and a WMCA Board-friendly summary document, plus supplementary appendices. This checklist is a supplement to the Board friendly document.

The table below shows which questions are expected to be completed at each stage of the business case cycle. This does not preclude early completion if the information is available. Information entered in previous stages should be retained and updated where necessary, even if an update is not required.

|  |  |  |  |
| --- | --- | --- | --- |
| **Required** | **Update** | **Where Appropriate** | **Not Expected** |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Question** | **BJC** | **PBC** | **Project Case** | **SOC** | **OBC** | **FBC** |
| T1 | Demonstrate Alignment with LTP Objectives |  |  |  |  |  |  |
| T2 | Demonstrate Alignment with CRSTS Objectives |  |  |  |  |  |  |
| T4 | Option Assessment Report |  |  |  |  |  |  |
| T5 | Road Safety Audit |  |  |  |  |  |  |
| T6 | Statutory Processes and Consents / Approvals |  |  |  |  |  |  |
| T7 | Operating Plan |  |  |  |  |  |  |
| T8 | LTN 1/20 Assessment |  |  |  |  |  |  |
| T9 | Bus Back Better Assessment |  |  |  |  |  |  |
| T10 | Enhanced Partnership Statement |  |  |  |  |  |  |
| T11 | Carbon Impacts |  |  |  |  |  |  |
| T12 | Quantified Risk Assessment |  |  |  |  |  |  |
| T13 | Early Contractor Involvement |  |  |  |  |  |  |
| T14 | Construction Cost / Tender Price |  |  |  |  |  |  |
| T15 | Independent Review of Construction Cost Estimate |  |  |  |  |  |  |
| T16 | Monitoring & Evaluation Scoping / Plan |  |  |  |  |  |  |
| T17 | Social & Distributional Impacts |  |  |  |  |  |  |
| T18 | Transport Data Collection & Analysis Report |  |  |  |  |  |  |
| T19 | Appraisal Specification Report |  |  |  |  |  |  |
| T20 | Local Model Validation Report |  |  |  |  |  |  |
| T21 | Model Forecasting Report |  |  |  |  |  |  |

|  |  |
| --- | --- |
| **Question T1** | Demonstrate alignment with LTP Objectives with reference to how the scheme fits within the overarching strategy to improve accessibility, reduce traffic and electrify transport.  |
| **LTP Strategy Theme** | **Scheme Alignment** |
| Improve Accessibility |  |
|
| Reduce Traffic  |  |
|
| Electrify Transport  |  |
|
|  |
| **Question T2** | Demonstrate alignment with DfT CRSTS Objectives |
| **CRSTS Priorities** | **Scheme Alignment** |
| Driving growth and productivity through infrastructure investment |  |
| Levelling up services towards the standards of the best  |  |
| Decarbonising transport, especially promoting modal shift from cars to public transport, walking and cycling  |  |

Please provide links to the following information, either to the appropriate document or the section in the business case providing the detail. Please also see the guidance notes following the checklist.

If a particular document is not relevant, please briefly explain why not

|  |  |
| --- | --- |
| **Question T3** | Project Directory  |
| *Please provide a link to an accessible project directory containing the documents referred to:* |

|  |
| --- |
| **Transport Planning** |
| *The items in this section are likely to be required for all schemes* |
| **Question T4** | Option Assessment Report |
|  |
| **Question T5** | Road Safety Audit |
|  |
| **Question T6** | Assessment of Statutory Processes and Approvals/Consents  |
|  |
| **Question T7** | Operating Plan Statement |
|  |
| **Question T8** | LTN 1/20 Design Review |
|  |
| **Question T9** | Bus Back Better Compliance |
|  |
| **Question T10** | Enhanced Partnership (EP) Statement |
|  |

|  |
| --- |
| **Transport Appraisal** |
| *Most of the items in this section will be relevant to the scheme but some will not be* |
| **Question T11** | Carbon Impacts, including embedded Carbon and Lifecycle |
| *If TUBA hasn’t been used, indicate where carbon impacts are discussed and quantified* |
| **Question T12** | Quantified Risk Assessment |
|  |
| **Question T13** | Early Contractor Involvement |
| *If appropriate, indicate where any involvement is discussed* |
| **Question T14** | Construction Cost / Tender Price |
|  |
| **Question T15** | Independent Review of Construction Cost Estimate |
|  |
| **Question T16** | Monitoring & Evaluation Scoping / Plan |
|  |
| **Question T17** | Social and Distributional Impacts |
|  |

|  |
| --- |
| **Transport Modelling** |
| *The items in this section may not be required if no transport modelling has been used. If a standard model (e.g., PRISM) has been used, please indicate this and provide details of any local adjustments* |
| **Question T18** | Transport Data Collection and Analysis Report |
|  |
| **Question T19** | Appraisal Specification Report |
|  |
| **Question T20** | Local Model Validation Report (LMVR) |
|  |
| **Question T21** | Model Forecasting Report (MFR) |
|  |