

# TECHNICAL NOTE

## Skills Bootcamp transition for 2024/2025 to 2025/2026 and Closing-down Bootcamps

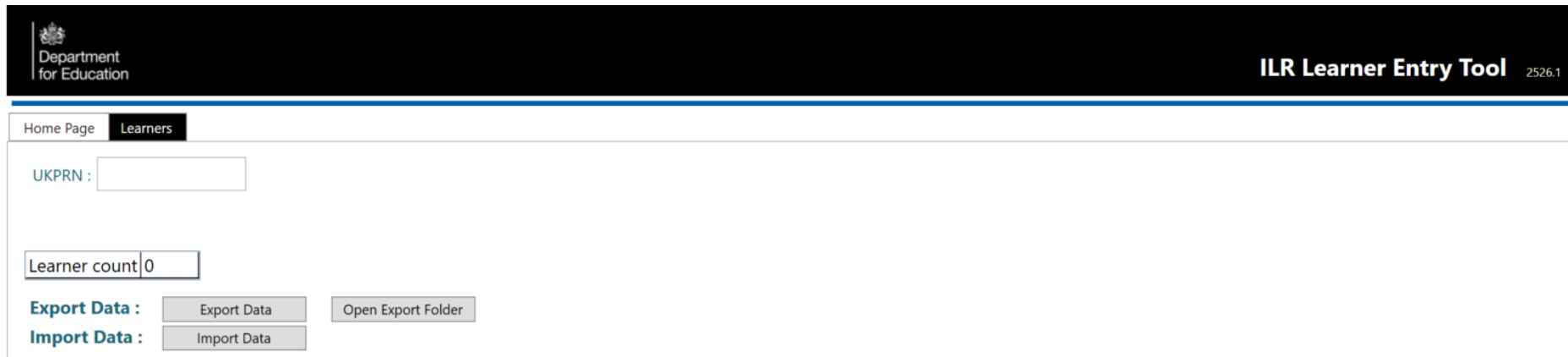
### 2024/2025 TO 2025/2026 TRANSITION - Wave 5 Bootcamps

As Wave 5 Bootcamps have until 30<sup>th</sup> September 2025 to claim any outstanding Milestone's 2 or 3 claims - depending on when the 6-month duration ends, eligible Providers may have some learners who started in the 2024/2025 academic year and will need to be imported into the 2025/2026 academic year.

To ensure that their information is in the 2025/2026 version of the Learner Entry tool. Providers will need to import data from the 2024/2025 Learner Entry tool into the 2025/2026 version. **Only claims for Milestones dated in August or September 2025, will need to be in the 2025/2026 data. Anything dated earlier should be in the R13 or R14 data for 2024/2025**

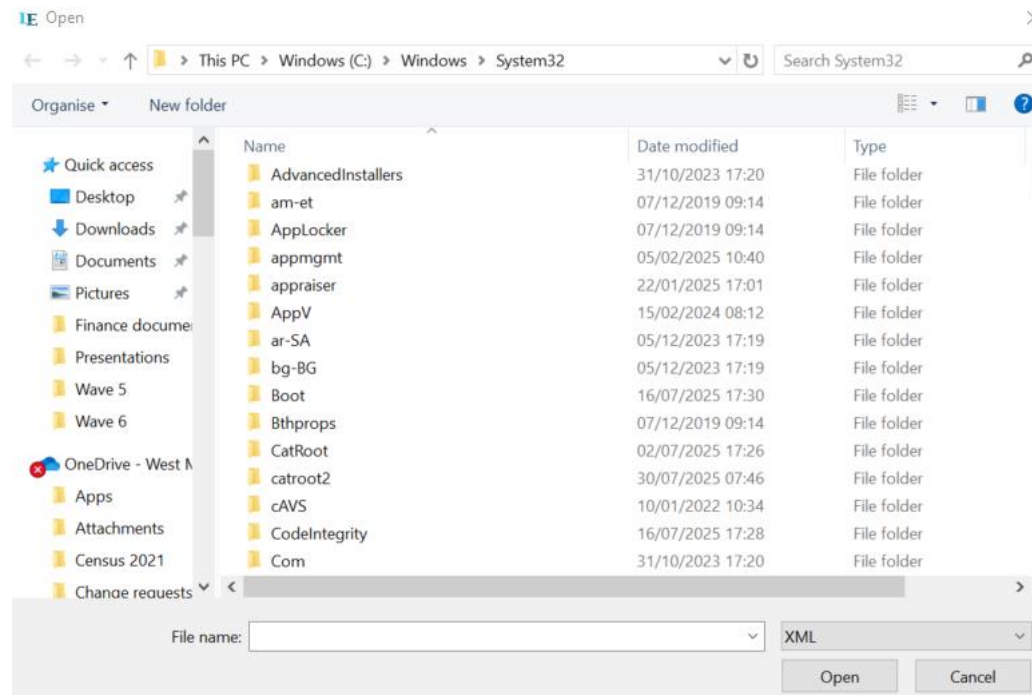
Following the R12 2024/2025 submission in August 2025, Providers will have the latest version of their XML for Wave 5 Bootcamps.

The 2025/2026 Learner Entry tool needs to be downloaded and opened on the homepage:



The screenshot shows the ILR Learner Entry Tool interface. At the top, there is a black header bar with the Department for Education logo on the left and the text "ILR Learner Entry Tool 2526.1" on the right. Below the header, there is a navigation bar with "Home Page" and "Learners" (the latter is highlighted). The main content area has a "UKPRN :" label followed by a text input field. Below this, there is a "Learner count" label followed by a text input field containing the number "0". At the bottom, there are two rows of buttons: "Export Data" and "Import Data" are grouped together, and "Open Export Folder" is a separate button to the right.

Click on the Import Data option, which will prompt a new screen to show:



You will then need to navigate to where the XML for the R12 submission of 2024/2025 is saved and click on that file and then click open.

The data will then be imported into the 2025/2026 version.

Only learners who have the potential for outstanding Milestone 2 or Milestone 3 claims will be imported. For example, if a learner started a Bootcamp in February 2025 and Milestone 2 and 3 have been claimed, this learner will not be in the 2025/2026 version as no further recording is required.

If a learner started a Bootcamp in March 2025 and only Milestone 1 has been claimed, then their record will have been imported into the 2025/2026 version.

The normal recording process for Wave 5 Bootcamps should then be completed in the 2025/2026 year.

**It is the Provider's responsibility to ensure that all relevant learners have been imported into the 2025/2026 version. We recommend that you check the data following import, compared with your R12 Skills Bootcamps Devolved occupancy report.**

## Bootcamps who have passed the 6-month duration eligibility

Where the 6-month time period has passed, the Bootcamp will need to be closed down. For some Providers this will be relevant for both 2024/2025 and 2025/2026 data, depending on when their Bootcamps started delivery.

If the component learning aim is recorded as completed and no event has taken place, after six months (six months after the Learning actual end date of the component learning aim) record the programme aim as Completion Status = 2 'The learner has completed the learning activities leading to the learning aim', record Outcome = 3 'No achievement'.

Component learning aim:

Learner	Learning Delivery	Employment Status				
Aim Seq : 1    Aim Type : 1		Aim Ref : ZPROG001    Start Date : 02-01-2025 <button>Add</button>				
Aim Seq : 2    Aim Type : 3		Aim Ref : Z0060457    Start Date : 02-01-2025 <button>Remove</button>				
Learning Information	Funding and Monitoring	Provider Specified Info	Learning Delivery HE	Financial Details	Work Placement	End Details
<div>Completion status : 2 - The learner has completed the learning activities leading to the learning aim ▾</div> <div>Actual end date : 21/03/2025 15    Achievement date : Select a date 15</div> <div>Outcome : 1 - Achieved ▾</div> <div>Withdrawal reason : ▾</div> <div>Outcome grade : <input type="text"/></div>						

Against the component learning aim, record Completion Status = 2 'The learner has completed the learning activities leading to the learning aim' and Outcome = 1 or 3 'Achieved' or 'Not Achieved' in the Outcome field.

Programme aim:

Learner	Learning Delivery	Employment Status				
Aim Seq : 1   Aim Type : 1		Aim Ref : ZPROG001   Start Date : 02-01-2025 <button>Add</button>				
Aim Seq : 2   Aim Type : 3		Aim Ref : Z0060457   Start Date : 02-01-2025 <button>Remove</button>				
Learning Information	Funding and Monitoring	Provider Specified Info	Learning Delivery HE	Financial Details	Work Placement	End Details
Completion status : 2 - The learner has completed the learning activities leading to the learning aim						
Actual end date : 22/09/2025   Achievement date : Select a date						
Outcome : 3 - No achievement						
Withdrawal reason :						
Outcome grade :						

In the visual examples above, the Bootcamp started on 02/01/2025, with a planned end date of 21/03/2025. The 6-month timeframe for all outcomes to be claimed is 21/09/2025

On the 22/09/2025 no Milestone 2 or 3 has been claimed and the 6-month period has now passed.

The Programme aim of the Bootcamp has an actual end date of 22/09/2025.

If a Milestone 2 has been claimed but no Milestone 3, the same process would be followed.

Closed down Bootcamps can be re-opened where unexpected outcomes are evidenced. These have to be in line with the ILR timeframes, so no later than the R14 submission for 2023/2024 dated outcomes or the R03 submission for 2025/2026 dated outcomes (August and September 2025)

**Where a learner has achieved Milestone 3, apart from the destination recording, where not already recorded, nothing further has to be recorded.**